

Instructions for Submissions to Mid-Atlantic Regional Meeting

The deadline for submitting completed papers, panel proposals, Effective Learning Strategies presentations, and workshop proposals: **January 6, 2010.**

To submit a paper:

1. Prepare two separate documents, one for your paper, one for your abstract.
 - a. Research papers may be submitted which relate to all accounting Subject Areas.
 - b. Make sure that neither document is saved as a DOCX file, this file type will not be processed correctly within the system.
2. Do not include any author name(s) or contact information in either document.
3. Both documents should be double-spaced, in 12-point font, with 1” margins.
4. Log into the Mid-Atlantic SPRS: <http://aaamidatlanticsprs.peerx-press.org/cgi-bin/main.plex>. Click “Create Program Submission”, and follow the instructions within the submission form.
5. **AWARDS:**
 - a. If you are interested in having your paper considered for the award given to best manuscript by a doctoral student, you must indicate that you are a Doctoral Student under “Special Submission Considerations” on the Detailed Information tab of the SPRS submission form.

To submit proposals for Effective Learning Strategies poster presentations:

1. Prepare a document with the following information:
 - a. **DETAILED DESCRIPTION:** In 200 words or less, describe the idea, resource, teaching strategy, or education innovation that supports learning in accounting including the key issues and concepts that will be addressed. Include learning outcomes – What will participants learn from your poster presentation? (Limit: approximately 200 words – 1250 characters)
 - b. **PROMOTIONAL DESCRIPTION:** In 40 words or less, “sell” your poster presentation to a prospective attendee. What is the essence of the ELS Poster Session? What will the audience learn? This is your chance to market your best practice, so try to make the description appealing, but not misleading. (Limit: approximately 40 words – 350 characters)
 - c. Make sure that neither document is saved as a DOCX file, this file type will not be processed correctly within the system.
2. Do not include any submitter name(s) or contact information in the document.
3. Log into the Mid-Atlantic SPRS: <http://aaamidatlanticsprs.peerx-press.org/cgi-bin/main.plex>. Click “Create Program Submission”, and follow the instructions within the submission form.

To submit proposals for panels and workshops:

1. Prepare a document with your proposal.
 - a. Make sure that neither document is saved as a DOCX file, this file type will not be processed correctly within the system.
2. Log into the Mid-Atlantic SPRS: <http://aaamidatlanticsprs.peerx-press.org/cgi-bin/main.plex>. Click “Create Program Submission”, and follow the instructions within the submission form.