

# AAA Western Region Meetings 2005 Guidelines for Submission

The American Accounting Association (AAA) Western Region is working with Social Science Research Network (SSRN) to provide an online conference submission and review system. The online submission system has many benefits and requires many choices. Accordingly, you are encouraged to print these Guidelines for Submission and refer to them as you proceed through the system.

To complete a submission, you will need the following information:

- Abstract
- Two versions of the paper (a regular and a blind) in PDF format (a guideline for creating PDF files and a utility for converting files into PDF format are included in the system)
- Names, contact information (email and postal addresses, voice and fax numbers), and affiliations for all authors not in the SSRN database
- Name of contact author
- Journal citation (for accepted and forthcoming papers)
- The owner of the copyright for the abstract and paper, if not the author(s)

The seven steps in the submission process are the following:

- Abstract
- Reference
- Authors
- Paper
- Classification
- Review
- Submission

If you need assistance at any point during the submission process, please email SSRN at [usersupport@ssrn.com](mailto:usersupport@ssrn.com) or call (877)SSRNHelp (877-777-6435).

## AAA-Western Region 2005 Guidelines for Submission

**Step 1:** Start by going to <http://hq.ssrn.com/conf/AAA-WR-2005.html>. This is a direct link to conference system. You will see the SSRN Login page for the American Accounting Association – Western Region. On this page, you will login or create a SSRN User ID and Password.

SSRN Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

SSRN SOCIAL SCIENCE RESEARCH NETWORK  
*Tomorrow's Research Today*

*American Accounting Association*

The American Accounting Association is working with Social Science Research Network (SSRN) to provide an online conference submission and review system for the 2005 Western Region (WR) Meeting. The online submission system will require a small amount of additional effort on your part but it has substantial benefits for us and the AAA overall.

Your Email Address:

SSRN uses email addresses as user ids.

Password: (not required for new users)

If you do not have a password because you never received one, do not know it, or have not registered, leave the Password field blank and click Submit.

To contact us, [click here](#) or call us at 877-SSRNHelp (877.777.6435).

Copyright © 2004 Social Science Electronic Publishing, Inc. All Rights Reserved

**Step 2:** If you already have a SSRN User ID and Password, skip ahead to Step 4. Otherwise, enter your email address and click Submit. If your name is found, click on your name from the list. If your name is not found, click on the Join SSRN link.



### SSRN Registration

SSRN is a collaborative effort of leading scholars devoted to the rapid worldwide dissemination of social science research. There is no charge to join.  
By becoming a SSRN member you will have:

- Free access to all abstracts in the SSRN eLibrary
- Free subscriptions to partner-sponsored email abstracting journals
- Free trial subscriptions to all SSRN abstracting journals
- Free downloads of thousands of full text papers in our free paper collection
- Online management of your contact information and email abstract journal subscriptions
- Access to SSRN's online submission system for authors

*Your personal information will never be sold or given away to third parties.  
Please see the [SSRN FAQ](#) for additional information.*

Please enter the information below and click Submit. \* Indicates required fields.

Name:  \*First Name  Middle Name/Initial  \*Last Name

Suffix:  Highest Academic Degree:

Title/Position:

Preferred Title:

Check here if you are Author or will be involved in submitting abstracts or papers to the SSRN eLibrary:

### Contact Information

The Primary Email will be your User ID and used for delivery of SSRN journals and other information.

\*Primary Email:  efma@ssrn.com

\*Confirm Primary Email:

Alternate email will be used for identification and customer support purposes.

Alternate Email 1:

Alternate Email 2:

Phone Number:

Fax:

On this page you will fill in the required fields of the First Name and Last Name, and in the middle of the page, Primary Email address. You will type your email address again in the “Confirm Primary Email” box. You can fill in the other information on this page at this time, but it is not required. You can also fill in such other information at any point later in time. At the bottom of the SSRN Registration page, you will click once on the Submit button. This will register you in the SSRN database.

AAA-Western Region 2005 Guidelines for Submission

**Step 3:** If the information you have entered is complete you will see the SSRN Login after you click the Submit button. An email with your User ID and Password will have been mailed to you at your Primary Email address. Retrieve your Password and go to <http://hq.ssrn.com/conf/AAA-WR-2005.html> to login.

Please note that it is critical that you login to the system using the URL above.



test ssrn was successfully added to the database.  
Your user id and password have been emailed to your primary email account.

After providing the username and password click the submit button below to login into the system.  
When you login you will be able to select networks and add/modify your journal subscriptions.

[SSRN Login](#)

User ID (Email Address)   
Password

[SSRN Home](#)

**Step 4:** Go to <http://hq.ssrn.com/conf/AAA-WR-2005.html> and fill in your User ID and Password in the required fields and click once on the Submit button.

**Step 5:** After logging in, you will be on the My Papers page. On the left hand side of the page are links to modify your Personal Information, as discussed above, and request or change any Subscriptions you have to SSRN Email Abstracting Journals. If you have any questions regarding these other pages please use the Contact Us link to ask questions or provide feedback to SSRN.

**My Papers**  
[test ssrn](#)  
<http://ssrn.com/author=353221>  
 Click [here](#) for a suggested email signature.

**In Process Papers**  
 Clicking on the header names will re-sort the abstracts.  
 Clicking on the Edit button for a paper takes you to the first page of the submission process, Abstract ID takes you to a draft of the SSRN eLibrary public abstract page, and the Status notation takes you to the review page of the submission process for that paper.

Edit	Abstract ID	Title	Electronic Document/ Public View	Date Created	Date Last Updated	Submitted By	Status	Abstract Views	Downloads	View Comments
No Records Found										

**Publicly Available Papers**  
 Clicking on the header names will re-sort the abstracts.

Revise	Abstract ID	Title	Electronic Document/ Public View	Date Created	Date Last Updated	Submitted By	Status	Abstract Views	Downloads	View Comments
No Records Found										

**Inactive Papers**  
 Clicking on the header names will re-sort the abstracts.  
 These papers are not available to the SSRN public search engine or your SSRN Author page.

Revise	Abstract ID	Title	Electronic Document/ Public View	Date Created	Date Last Updated	Submitted By	Status	Abstract Views	Downloads	View Comments
No Records Found										

User Home | Subscriptions | Personal Info | Contact Us | Logout

**Step 6:** To start the submission process, click on the Submit New Paper button at the top of the My Papers page. This will open a pop-up window that is titled New Paper that includes brief instructions for submitting and an overview of the process.

**Step 7:** Read the information on the New Paper page by scrolling down and then click the Start Submission button.

**SSRN** SOCIAL SCIENCE RESEARCH NETWORK  
© New Paper  
Tomorrow's Research Today

### New Paper

User  
Subscrip  
Person  
Cont  
L

#### Instructions for Submitting a New Paper to SSRN's eLibrary

You will need the following information to complete this process:

- Abstract
- Electronic paper as PDF format (A guideline for creating PDF files, courtesy of NBER, is available [here](#)).
- Names, contact information (email and postal addresses, voice and fax numbers), and affiliations for all authors not in the SSRN database
- Name of contact author and person to contact for hard copy, if different
- Journal citation (for accepted and forthcoming papers)
- The owner of the copyright for the abstract and the paper

You can begin to submit your paper/abstract and stop at any of the 7 steps noted below. You must click the SAVE button at the bottom of each page to have your information saved in your workspace in our system. You can then return to your paper submission and complete it when you have the remaining information.

Note: Your paper is not submitted to the SSRN eLibrary until you hit the "Submit to SSRN" button at the last step in the process. Until then, the information you provide will be saved as work in process in your personal space at SSRN.

#### The SSRN Online Submission Module Process

The submission process proceeds in the following 7 steps:

1. Abstract
2. Reference
3. Authors
4. Paper
5. Classification
6. Review
7. Submission

- The steps are represented in the "breadcrumbs" that run across the top of the windows of your browser.
- You must enter at least the title of the paper in step one and save it to have access to the rest of the

	View	Updated							
No Records Found									

**Step 8:** You have now begun the submission process. The first page is Abstract and Permission Information.

**Abstract and Permission Information**

Please provide the following information as completely as possible. Click the Add Comment button to add any notes or other information related to this document. If you are not one of the authors, include your position (assistant, working paper coordinator, etc.) by clicking the Add Comment button below. Click Save to save your information before leaving page.  
\* indicates required fields

\*Title:

\*Abstract:

Remove extraneous carriage returns so that it will display properly on SSRN.

Keywords (Comma Separated):

JEL Codes (Comma Separated):

Note: SSRN does not take a copyright to your paper. We only require a non-exclusive right to distribute it. Please answer the following questions before saving below.

\*Do you hold the copyright to this paper?  Yes  No

We realize that copyright permission can be complicated. To email us with questions click [here](#), or call us at 1-877-777-6435.

**Abstract Comments History**

Date	Type	Entered By	Comments
No Records Found			

My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission

User Home | Subscriptions | Personal Info | Contact Us | Logout

On this page you will type or copy and paste the paper's title and abstract in the appropriate fields. Keywords are helpful for searching and classification purposes, but are not required. JEL Codes are also helpful but not required.

**Step 9:** After completing the Title and Abstract (Keywords and JEL Codes, if applicable) on the Abstract page, there are questions related to the copyright and distribution of the paper being submitted. All of the questions will not be displayed at the beginning. They appear based on the answers to the preceding question.

- (1) The first question is, “Do you hold the copyright to this paper?”  
If you have written the paper or helped to write the paper and not published it elsewhere, then you should click “Yes”.
- (2) If you answered “Yes” to the question above, the next question is, “Do you grant SSRN the non-exclusive right to distribute the full text of this paper?”  
Posting a paper to the eLibrary for public access and distribution is generally considered acceptable practice and it assists in the overall dissemination of scholarly research. SSRN reaches a very broad community of scholars around the world and can provide an author with valuable input regarding their work. Most scholarly journals, including the AAA peer-reviewed journals, are familiar with SSRN and do not consider inclusion in the SSRN eLibrary prior-publication. If you are planning on submitting this paper to a specific journal you should check with that journal to understand their submission policies.
- (2) If you answered "No" to the question above, the next question is, “Do you grant SSRN the non-exclusive right to distribute the abstract of this paper?”  
Posting an abstract to the eLibrary for public access and distribution is considered acceptable practice and it assists in the overall dissemination of scholarly research. Inclusion of your paper or abstract will also allow online proceedings to be available for this meeting.

This is a complicated area. If you have any questions regarding copyright, distribution, or any other part of the submission process, please email SSRN at [usersupport@ssrn.com](mailto:usersupport@ssrn.com) or call (877)SSRNHelp (877-777-6435).

Your answers to these questions will not affect the status of your paper within the conference. After answering all of the questions, click the Save button.

**Step 10:** After saving the Abstract, Title and other information, you will add authors to the paper. To avoid potential errors, you are considered the Submitter unless you change your role to Author on this page.

If you are an author for this submission, you can change your role by clicking the blue Add button next to your name in the Submitters/Contacts/Assistants for this paper section on the page. You will be added to Author(s) of this paper section. The Author List page below shows the result of adding yourself as an author.

The screenshot shows the SSRN website interface. At the top is the SSRN logo and the text 'SOCIAL SCIENCE RESEARCH NETWORK Tomorrow's Research Today'. Below this is a navigation breadcrumb: 'My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission'. On the left is a vertical menu with links: 'User Home', 'Subscriptions', 'Personal Info', 'Affiliations', 'Contact Us', and 'Logout'. The main content area is titled 'Sample Submission' and 'Author List'. It contains instructions: 'Please enter the author(s) below. The authors in the Previous Co-Authors box below can be added to this submission by clicking the Add box next to their name. If you need to find additional authors in the database click Add Author below. Once you have a complete list of the authors for this submission, use the navigation arrows to determine the author order for the SSRN journal and web pages and select the Contact Author by clicking the button next to his or her name.'

**Author(s) of this paper**

Order	Change Order	Author	Email Address	Contact	Remove
1		test ssm	test@ssrn.com	<input checked="" type="checkbox"/>	

Buttons: Add Author, Save

**Submitters/Contacts/Assistants for this paper**

Add As Author	Contact	Email Address	Remove
No Records Found.			

Buttons: Add Contact, Save

**Your Previous Co-Authors in the SSRN eLibrary**

Add as Author for this paper	Add as Contact for this paper	Author	Email Address
No Records Found.			

**Your Previous Contacts/Assistants in the SSRN eLibrary**

Add as Author	Add as Contact	Contact	Email Address
No Records Found.			

Button: Save

Footer navigation: My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission  
User Home | Subscriptions | Personal Info | Affiliations | Contact Us | Logout

Other authors may be added by clicking the Add Author button. After you are finished adding all of the authors, click any of the Save buttons on this page.

**Step 11:** On the Reference page, you will choose between a Working Paper Series (WPS) and an Accepted Paper Series (APS). The submissions for this conference will not be made available for public access or distribution unless you give specific permission later in the submission process.

The screenshot shows the SSRN submission interface. At the top, the SSRN logo and 'SOCIAL SCIENCE RESEARCH NETWORK' are displayed, along with the tagline 'Tomorrow's Research Today'. A navigation breadcrumb trail reads: 'My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission'. On the left, a vertical menu contains links for 'User Home', 'Subscriptions', 'Personal Info', 'Affiliations', 'Contact Us', and 'Logout'. The main content area is titled 'Sample Submission' and 'Reference Information'. It includes a paragraph explaining the difference between Working Paper Series (WPS) and Accepted Paper Series (APS). Below this, there are two questions with radio button options: 'Is this a working paper or an accepted paper?' (WPS selected) and 'Has the paper appeared, or been selected to appear, in a working paper series?' (No selected). A text input field for 'Working Paper Date' contains '1 October 2003'. A 'Save' button is located at the bottom of the form. At the bottom of the page, a second breadcrumb trail and a list of navigation links are visible.

If your paper is not included in a Working Paper Series click No to the question, Has the paper appeared, or been selected to appear, in a working paper series?

If your paper is included in a Working Paper Series for your school or other institution, enter the Working Paper Date and Working Paper Identification Name/Number. This information is not required for this conference.

Click the Save button to continue.

**Step 12:** On the Paper page, you will upload the paper. All papers uploaded are required to be in PDF format. You will need two copies of your paper, a regular copy and a blind copy that does not contain the author(s) names. The regular copy should be labeled differently than the blind copy.

If your files are properly labeled in PDF format, skip ahead to Step 14.

**SSRN** SOCIAL SCIENCE RESEARCH NETWORK  
*Tomorrow's Research Today*

My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission

User Home -  
Subscriptions -  
Personal Info -  
Affiliations -  
Contact Us -  
Logout -

### Sample Submission

#### Current Status of Paper

Date Uploaded	Uploaded By	File Uploaded	Paper Type
No Papers			

To upload a PDF file of your paper, or to upload a revised version of your paper to the SSRN server, please enter the information below regarding your paper and click the button below to select the PDF file from your hard drive. Then click the Submit button below to send the file to SSRN.

If you are submitting an abstract ONLY, then click the Skip button to continue to the next step.

Click [here](#) to download a utility to create PDF files.

Upload Paper:

The paper can be  electronically retrieved at: SSRN will only retrieve the file if the uploaded paper becomes corrupted.

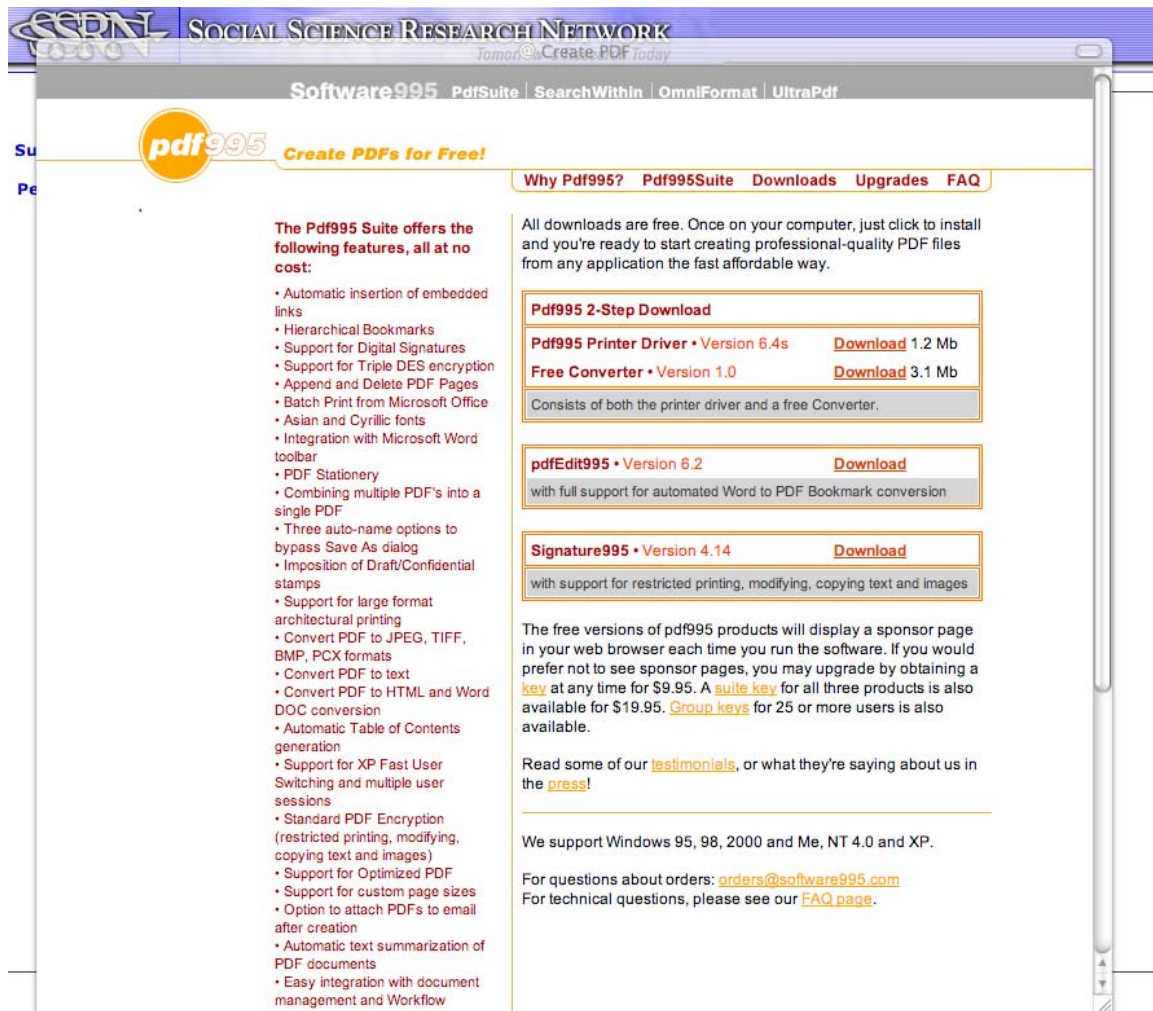
If you are submitting a paper to a conference that requires a blind copy (with no author information), please submit an additional blind copy below for review.

Upload Blind Copy:

If you would like to submit your paper in another format, please click [here](#). There may be a fee for this service.

My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission  
User Home | Subscriptions | Personal Info | Affiliations | Contact Us | Logout

**Step 13:** If your paper is not in PDF format, you will need to convert it. There is free software available for you to do this. Click on the word “here” on the line that says, Click here to download a utility to create PDF files. The following page will appear.



On this page you should click on the Download link for the Pdf995 Printer Driver at the top of the box of download options on the right side of the page and follow the steps to install Pdf995.

After you have installed Pdf995, you will open the document that you wish to convert to a PDF file and click the Print button. This will bring up a dialog box with a pull-down list of printers. You should select PDF995 and click the OK button. This will bring up a dialog box asking for a name for the new file and the location where the file should be saved.

After you are finished naming the file and putting it in the right location, click the OK button and your PDF file will be saved on you computer.

**Step 14:** Go to the Paper page. It should be on your task-bar as Paper Information or as an open window on your desktop. You will click the Browse button for Upload Paper and browse your computer to your select your “regular” PDF. Then you will click the Browse button for Upload Blind Copy and browse your computer to your select your “blind” PDF.

SSRN SOCIAL SCIENCE RESEARCH NETWORK  
*Tomorrow's Research Today*

My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission

User Home -  
Subscriptions -  
Personal Info -  
Affiliations -  
Contact Us -  
Logout -

### Sample Submission

#### Current Status of Paper

Date Uploaded	Uploaded By	File Uploaded	Paper Type
No Papers			

To upload a PDF file of your paper, or to upload a revised version of your paper to the SSRN server, please enter the information below regarding your paper and click the button below to select the PDF file from your hard drive. Then click the Submit button below to send the file to SSRN.

If you are submitting an abstract ONLY, then click the Skip button to continue to the next step.

Click [here](#) to download a utility to create PDF files.

Upload Paper:

The paper can be  electronically retrieved at: SSRN will only retrieve the file if the uploaded paper becomes corrupted.

If you are submitting a paper to a conference that requires a blind copy (with no author information), please submit an additional blind copy below for review.

Upload Blind Copy:

If you would like to submit your paper in another format, please click [here](#). There may be a fee for this service.

My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission  
User Home | Subscriptions | Personal Info | Affiliations | Contact Us | Logout

Once the proper paths to the PDF files are in the Upload Paper and Upload Blind Copy boxes, click the Save button. This will bring up a pop-up window explaining that there are restrictions for inclusion in the SSRN eLibrary. Click OK to proceed with the submission process.

The upload process for the PDF file(s) may take from a few seconds to a few minutes depending on your connection speed and the size of your file. The page will not change during the upload period. However, you will know the process is complete when you are automatically taken to the Classification page.

## AAA-Western Region 2005 Guidelines for Submission

**Step 15:** Classification is the next page in the process. By using the direct conference link, your submission has been automatically classified into this conference. You must classify your paper into the appropriate session.

Click on the blue triangle to expand the list a complete list of the planned subject areas for the conference. You should identify the subject area for your paper and click the box next to the appropriate one.

After you have selected the type of review within the proper subject area, click the Save button at the bottom of the page.

The screenshot shows a web browser window with the URL <http://hq.ssrn.com>. The page title is "Classification - Microsoft Internet Explorer". The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The SSRN logo and "SOCIAL SCIENCE RESEARCH NETWORK" are at the top, with the tagline "Tomorrow's Research Today". A breadcrumb trail reads: My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission. The main heading is "Classifications for AAA - WR Meeting 2004". Below this is a "Classification" section with instructions: "Click on [blue triangle] to see a Journal's description.", "Click the checkboxes to classify/unclassify.", and "Click here for more information about how to use this journal classification page." A note states: "These selections are author recommended classifications only. SSRN may or may not use these classification selections. Should you select to have SSRN classify the paper, there may be a delay in the approval process." Below this is a "Submit" button. The main content area is titled "SSRN-JOURNALS" and contains a list of subject areas under the heading "AAA 2005 Western Region (WR) Meeting":

- Accounting, Behavior and Organizations
- American Taxation Association
- Artificial Intelligence/Emerging Technologies
- Auditing
- Faculty Diversity and Initiatives
- Financial Accounting and Reporting
- Gender Issues in Accounting
- Government and Nonprofit
- Information Systems
- International Accounting
- Management Accounting
- Public Interest
- Teaching and Curriculum
- Two-Year College

**Step 16:** Review is the next page in the process. This page will display the information you have entered and allow you change any of it by clicking on the Edit button next to the item. You can also go to any of the other sections by clicking on that section's title in the breadcrumbs across the top of the page.

The screenshot shows the SSRN (Social Science Research Network) website interface. At the top, there is a logo for SSRN and the text "SOCIAL SCIENCE RESEARCH NETWORK" with the tagline "Tomorrow's Research Today". Below this is a breadcrumb trail: "My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission". On the left side, there is a vertical navigation menu with links: "User Home", "Subscriptions", "Personal Info", "Affiliations", "Contact Us", and "Logout". The main content area is titled "Sample Submission" and includes a link "TEST SSRN". Below the title, there are three "Edit" buttons. The first "Edit" button is next to the "Abstract:" field, which contains the text "This is a sample submission to the conference." Below the abstract, there is text indicating "Working Paper Series" and "Abstract has been viewed 1 times". A link "here" is provided for downloading the PDF. At the bottom of the main content area, there is a "Next" button. A second breadcrumb trail is located at the bottom of the page: "My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission". The footer contains the copyright notice: "Copyright © 2003 Social Science Electronic Publishing, Inc. All Rights Reserved".

When you have completed all of your changes you can go back to this page by clicking on the Review breadcrumb at the top of any of the pages. When your review is complete, click the Next button.

## AAA-Western Region 2005 Guidelines for Submission

**Step 17:** Submission is the final page in the process. There is important information regarding submissions to SSRN and special instructions for conferences or meetings. You need to read all of the information.

The Special Instructions for Conferences and Meetings says:

**SPECIAL INSTRUCTIONS FOR CONFERENCE/MEETING SUBMISSIONS:** Your submission will be included in AAA Western Region Meetings and restricted from inclusion in the SSRN eLibrary after you click the Submit to SSRN button at the bottom of this page. The submission will not be included in the SSRN eLibrary unless you request it by unchecking the box below and the conference/meeting restriction date, has passed. If you uncheck the box you can also recommend classifications into additional SSRN journals by clicking on the Classification breadcrumb at the top, or bottom, of this page and following the instructions on that page. If you have any questions regarding your submission, please call 877-SSRNHELP (877.777.6435).

After you are finished reading the information, you can uncheck the box next to the line “Uncheck this box to include your submission in the SSRN eLibrary” or scroll to the Status Info section at the bottom of the page.

If you leave the box checked your submission will be included in the conference but not in the SSRN eLibrary public database. If you leave the box checked you should skip ahead to Step 19.

Note: You do not need to uncheck the box to submit your paper to the conference and you can uncheck it at a later date.

If you uncheck the box your submission will be included in the SSRN eLibrary after the conference has completed its review process & restricted period.

Note: If you uncheck the box, the box will disappear. You cannot recheck it.



My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission

- User Home -
- Subscriptions -
- Personal Info -
- Affiliations -
- Contact Us -
- Logout -

## Sample Submission

**IMPORTANT: Please read this before submitting your paper.**

Please review the status and proofread the content of each element in your paper below. Then you should edit or complete any item by clicking on the relevant Edit button or on the relevant breadcrumb at the top or bottom of the window.

When you are satisfied with your entries please click on the Submit to SSRN button below. The submission will then be sent to SSRN's staff for review and release of the abstract and paper to the public eLibrary database and for the abstract and paper to be announced in SSRN's abstracting journals.

Within 7 days you will receive an email notifying you that your submission has been reviewed by the SSRN staff and made searchable as part of the SSRN eLibrary. Please contact us at 1-877-SSRNHELP (877.777.6435) or <mailto:AbstractSubmission@SSRN.com> if you have not heard from us within 7 days.

**SPECIAL INSTRUCTIONS FOR CONFERENCE/MEETING SUBMISSIONS:** Your submission will be included in and restricted from inclusion in the SSRN eLibrary after you click the Submit to SSRN button at the bottom of this page. The submission will not be included in the SSRN eLibrary unless you request it by unchecking the box below and the conference/meeting restriction date, , has passed. If you uncheck the box you can also recommend classifications into additional SSRN journals by clicking on the Classification breadcrumb at the top, or bottom, of this page and following the instructions on that page. If you have any questions regarding your submission, please call 877-SSRNHELP (877.777.6435).

Uncheck this box to include your submission in the SSRN eLibrary

Thank you for your submission, The SSRN Team

### Status: IN PROCESS

Title: Sample Submission

Abstract: This is a sample submission to the conference.

Created Date: 10/28/2003

Status Info			
Edit	Page Name	Status	Description
<a href="#">Edit</a>	<a href="#">Abstract</a>	Entered	
<a href="#">Edit</a>	<a href="#">Authors</a>	Entered	<a href="#">test ssrn</a>
<a href="#">Edit</a>	<a href="#">Reference</a>	Entered	
<a href="#">Edit</a>	<a href="#">Paper</a>	Entered	Please click <a href="#">here</a> to download the PDF and confirm it is the correct file and each page is accurately represented.
			Please click <a href="#">here</a> to download the PDF of the Blind Copy and confirm it is the correct file and each page is accurately represented.
<a href="#">Edit</a>	<a href="#">Classification</a>	Entered	<a href="#">EFMA 2004 Basel Meetings</a>
	Submission	In Process	

[Add Comments](#)

[Submit to SSRN](#)

**Step 18:** If you unchecked the box and desire to include your submission in the SSRN eLibrary, click on the Classification breadcrumb at the top of the page. A comprehensive, expandable list of journals and topics is now available. You can classify your submission into one or more additional SSRN email abstracting journals, up to a maximum of nine, for distribution to SSRN subscribers.

You are not restricted to a single network but your selections are suggestions to SSRN staff and subject to final approval of the journal's editor.

Once you have completed your selections, you can click on Submission in the breadcrumbs to return to the Submission page.



## Sample Submission

### Classification

- ▶ / ▾ Click to expand / collapse the tree branches.
- Solid blue arrows indicate you have journal classifications in that branch while the outlined blue arrows indicate you have no journal classifications in that branch.
- Click on ⓘ to see a Journal's description.
- /  Click the checkboxes to classify/unclassify.
- Click [here](#) for more information about how to use this journal classification page.

These selections are author recommended classifications only. SSRN may or may not use these classification selections. Should you select to have SSRN classify the paper, there may be a delay in the approval process.

- Click here to have SSRN classify this paper for you.

- ▾ **SSRN-JOURNALS**
  - ▶ Accounting Research Network
  - ▶ Economics Research Network
  - ▾ Financial Economics Network
    - ▶ FEN Conferences & Meetings
    - ▶ FEN Full-Text Journals
    - ▶ FEN Professional & Practitioner Paper Series
    - ▾ FEN Subject Matter Journals
      - ▶ Behavioral & Experimental Finance
      - Emerging Markets: Finance-WPS ⓘ
      - European Finance-WPS ⓘ
      - ▶ FEN Banking & Financial Institutions Journals
      - ▶ FEN Capital Markets Journals
      - ▶ FEN Corporate Finance Journals
      - FEN Educator: Courses, Cases & Teaching-CASE ⓘ
      - Real Estate-WPS ⓘ
      - Risk Management-WPS ⓘ
    - ▶ Finance Research Centers Papers
    - ▶ Finance Research Institutes Papers
  - ▶ Legal Scholarship Network
  - ▶ Management Research Network

SAVE

**Step 19:** At the bottom of the page, the Status Info section summarizes all of the steps in the process for this paper. You may edit any of the items on the list by clicking one of the Edit buttons or Page Name links. If you want to add a comment or additional information, click the Add Comments button and enter a detailed description.

When you have completed all of the steps and are satisfied with the submission, click the "Submit to SSRN" button. This will submit your paper to the Conference and to the SSRN eLibrary, if you unchecked the box above.

If the button is not available ("grayed out") or you need other assistance, please email SSRN at [usersupport@ssrn.com](mailto:usersupport@ssrn.com) or call (877)SSRNHelp (877-777-6435).

**Sample Submission**

**IMPORTANT: Please read this before submitting your paper.**

Please review the status and proofread the content of each element in your paper below. Then you should edit or complete any item by clicking on the relevant Edit button or on the relevant breadcrumb at the top or bottom of the window.

When you are satisfied with your entries please click on the Submit to SSRN button below. The submission will then be sent to SSRN's staff for review and release of the abstract and paper to the public eLibrary database and for the abstract and paper to be announced in SSRN's abstracting journals.

Within 7 days you will receive an email notifying you that your submission has been reviewed by the SSRN staff and made searchable as part of the SSRN eLibrary. Please contact us at 1-877-SSRNHELP (877.777.6435) or <mailto:AbstractSubmission@SSRN.com> if you have not heard from us within 7 days.

Thank you for your submission, The SSRN Team

**Status: IN PROCESS**

Title: Sample Submission

Abstract: This is a sample submission to the conference.

Created Date: 10/28/2003

Status Info			
Edit	Page Name	Status	Description
<a href="#">Edit</a>	<a href="#">Abstract</a>	Entered	
<a href="#">Edit</a>	<a href="#">Authors</a>	Entered	<a href="#">test ssrn</a>
<a href="#">Edit</a>	<a href="#">Reference</a>	Entered	
<a href="#">Edit</a>	<a href="#">Paper</a>	Entered	Please click <a href="#">here</a> to download the PDF and confirm it is the correct file and each page is accurately represented. Please click <a href="#">here</a> to download the PDF of the Blind Copy and confirm it is the correct file and each page is accurately represented.
<a href="#">Edit</a>	<a href="#">Classification</a>	Entered	<a href="#">EFMA 2004 Basel Meetings</a>
	Submission	In Process	

\*Clicking the Submit button will submit your paper to SSRN's eLibrary and for inclusion in the relevant abstracting email journals.

My Papers > Abstract > Authors > Reference > Paper > Classification > Review > Submission

User Home | Subscriptions | Personal Info | Affiliations | Contact Us | Logout

**Congratulations!** You have successfully completed the submission process and will receive confirmation of the receipt of your paper. Thank you for submitting your paper to the AAA Western Region Meetings.