Executive Committee Meeting Minutes
AAA Annual Meeting
August 8, 2007

Call to Order: President Bruce Dehning called the meeting to order at 8:30am.

Bruce provided the proposed agenda for the meeting. See Appendix 1 for the agenda.

Bruce discussed the list of officers and committee chairs for 2007-2008. See Appendix 2 for the list.

Vice-President's Report – Elaine Mauldin

Recommended by-law changes were discussed. See Appendix 3 for the list. The primary recommendation is the setting of minimum prior service qualifications for incoming officers. The proposed changes are similar to requirements set by other AAA sections and would formalize the process already in place when the Nominating Committee considers potential new officers. Formalization is deemed necessary with the lowering of the number of signatures required for being nominated for a position. The minimum prior-service qualifications would give the Nominating Committee formal guidance on what they are already doing.

Some suggested word changes to the recommended changes were made, including the replacement of "county director" to "regional liaison" and "liaison" for "coordinator". It was also suggested that "Program Chair of the Mid-Year Meeting" be added to the list of prior service examples for Treasurer. The recommended word changes were unanimously approved to be added to the list of recommended changes.

It was suggested that the positions of Associate Editor for Web Services, JIS Website Editor and Book Review Editor in JIS be officially added to the by-laws. On the topic of Book Review Editor, Uday stated a call is being made to the Section for a new Book Review Editor to replace Cheryl Dunn. Uday also stated that the charge of posting dissertation abstracts to the Section website should be added to those of the Outstanding Dissertation Committee. It was noted that such charges are not part of the by-laws but it was agreed that the charge should be added to the Committee's responsibilities.

It was recommended that At-Large Members be voting members of the Executive Committee and attend Committee meetings. It was also recommended that they be members of the Nominating Committee. These recommendations were agreed upon and added to the proposed by-law changes.

Mid-Year Meeting Chair's Report – Marcus Odom

Last year's meeting was discussed first, with reference to the report by last year's Chair, Mary Curtis. See Appendix 4 for the report.

It was suggested that a new position of Assistant Program Chair be created for the Mid-Year Meeting. The person in this position would be Chair of the next year's Meeting. Doing so would allow a smooth transition and training for each year's Meeting. Maryanne Bradford, the Chair for the 2009 Mid-Year Meeting, would fill this new position and assist Marcus this year.

It was noted that the Outstanding Education Award at the Mid-Year Meeting included an invitation of the paper being published in JIS. With the paper submission deadline of September 1, it was clarified that the submission that would receive the upcoming award would have been made within the cutoff date of October 1, as announced at the Annual Business Meeting.

It was noted that technology support of the conference facility should be specifically negotiated as part of the bid.

Mary Curtis noted that last year's program was unavailable for review and edit before the Meeting. IT was suggested that the Section consider producing it themselves instead of having AAA produce it.

A variety of matters about the upcoming conference were discussed, including going back to previous discussant formats, suggestions for the panel discussion on Saturday, content of the AIS Education Workshop, the possibility of a Education Poster Session apart from the Research Forum and the format of the Research Forum. Marcus encouraged everyone to pass on ideas to him for the Meeting.

Marcus discussed the budget, including the ability to have a reception offsite on the last night of the conference, the 11th.

Treasurer's Report – Carolyn Strand Norman

The treasurer's report produced by the previous year's Treasurer, Carolyn Strand Norman. See Appendix 5 for the report.

Research & Publications – Uday Murthy

The potential of an online education journal AIS education research was discussed for future consideration. A list of publication outlets for AIS research will be sent out to all Section members. The initial deadline of October 1 for making education submissions to JIS was discussed further. A suggestion was made to extend the deadline to December 31 so as to allow a smoother transition to the new format. A motion was passed to request the Research & Publications committee to extend the deadline to December 31. It was also noted that the change in editorial content will be stated in the upcoming fall Section newsletter.

The meeting was adjourned at 10:00am.

Prepared by Ronny Daigle
IS Section Secretary, 2007-2008