

MINUTES – NORTHEAST STEERING COMMITTEE
Summer Meeting – August 9, 2004

Present: Priscilla Burnaby, Mary Collins, Robert Colsen, John Coulter, Susan Hass, Mark Higgins, Joan Hollister, Steve Jarett, Patrick Kelly, Linda Kidwell, Laura Lee Mannino, Erin Anne Moore, Ray Pfeifer, Patricia Poli, Victoria Shoaf, Rob Walsh

- 1) The meeting was called to order at 5:30 p.m. at the Orlando World Center Marriott Resort.
- 2) Cash Flow
 - a) The committee reviewed the Northeast Region Cash Flow schedule for the period September 2003 through June 2004.
 - b) R. Walsh reported that the MidAtlantic and the Southeast regions lost money on their last respective meetings.
- 3) Discussion of 2005 NER Meeting
 - a) Hotel guarantee should be kept as low as possible.
 - b) To extent hotel contract provides complimentary rooms, such rooms should be offered to Ph.D. students to encourage participation.
 - c) Ask recruiters to sponsor conference events.
 - d) Ask recruiters to subsidize a Ph.D. student.
 - e) Retain the lower conference rate of \$25 for Ph.D. students, or consider waiving it entirely.
 - f) All regional coordinators should attend the conference and serve as moderators or discussants.
- 4) Next Meeting
 - a) The committee will meet at 9:30 a.m. on Friday January 21, 2005 at 3 Park Avenue South (Park Ave. South at 34th Street), New York, NY.
 - b) Bob Colsen offered NYSSCPA group rates to members of the committee traveling from outside of New York.
- 5) NER Membership
 - a) Membership has fallen below 1,000, causing the loss of a council seat.
 - b) The committee discussed the location of the 2003 annual meeting as a possible cause of this decline.
- 6) Other Potential Hosts
 - a) 2006 – University of New Hampshire
 - b) 2007 – University of Hartford
 - c) 2008 – TBD
 - d) 2009 – TBD
 - e) 2010 – Boston

7) The minutes of the April 29, 2004 meeting held in Albany were distributed.

After determining that there was no other business, a motion was made to adjourn the meeting. The motion passed and the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Laura Lee Mannino