

**Northeast Regional Steering Committee Meeting  
Minutes from Thursday, April 14, 2005  
Tarrytown, New York**

PRESENT: Irani Afshad, Joan Hollister, Mark Higgins, Steve Jarett, Ariel Markelevich, Erin Moore, Pat Poli, Vicki Shoaf, Rob Walsh, Emily Xu.

NOT ATTENDING: Scott Colvin and Jeffrey Shields.

GUEST: Jim Bannister

- 1) The meeting was called to order at 5PM.
- 2) Vicki Shoaf gave a brief overview of the conference. About 150 participants are expected, along with the AAA President-Elect, Judy Rayburn, and the AAA Executive Director, Tracey Sutherland.
- 3) Afshad Irani provided an update on the 2006 meeting in Portsmouth, New Hampshire. Logical concerns about that hotel (number of concurrent session rooms) were also discussed. Five prizes (New Hampshire related) will be given out during the break time on Saturday morning for conference attendees wishing to volunteer for next year's meeting.
- 4) Two new members were nominated to the steering committee: Henry Schwarzbach from University of Rhode Island and James Bannister from University of Hartford. These individuals will replace the expiring terms of Steve Jarett from St. Joseph College and Mark Higgins from University of Rhode Island. The nominations will be confirmed at the Saturday morning breakfast.
- 5) Future meeting possibilities were discussed:
  - a. Buffalo/Western New York in 2008/2009
  - b. Baltimore in 2008/2009 (in combination with Mid-Atlantic region)
  - c. Boston in 2010Hopefully the 2008 conference site will be finalized by the end of this summer.
- 6) The steering committee and the regional section coordinators will meet in San Francisco at the annual meeting at 5:30 PM on Monday, August 8, 2005.
- 7) The meeting was adjourned at 6PM.