

MINUTES - NORTHEAST STEERING COMMITTEE
Spring Meeting – April 29, 2004

Present: Peter Battelle, Beth Brown, Mary Collins, Bob Colson, Mark Higgins, Joan Hollister, Steve Jarett, Patricia Poli, John Ribezzo, Jeff Shields, Victoria Shoaf, Rob Walsh

- 1) The meeting was called to order at 5:03 at the Albany Marriott.
- 2) Motion to approve minutes of January 12, 2004 meeting held in NYC at the offices of the NYSSCPA (S. Jarett/M. Collins). The motion was unanimously approved.
- 3) Discussion of steering committee membership
 - a) P. Poli reviewed provisions of the region's by-laws
 - i) Steering Committee should consist of 12 members
 - ii) It was decided that Ph.D. students could also be members of the committee
 - (1) The following were nominated to become members of the steering committee:
 - (a) Scott Colvin (2-year rep) – Naugatuck Valley Community College
 - (b) Afshad Irani – University of New Hampshire
 - (c) Ariel Markelevich – Long Island University
 - (d) Erin A. Moore – Ph.D. student – University of Massachusetts – Amherst
 - (e) Emily Xu – University of New Hampshire
- 4) Other potential hosts
 - a) 2006 – University of New Hampshire – Afshad Irani
 - b) 2007 – University of Hartford – Jim Bannister
 - c) 2008 – Massachusetts Priscilla Burnaby and Sue Hass
- 5) Meeting in Orlando
 - a) The committee will meet in Orlando
 - b) It was suggested that the NER section reps be invited to attend the committee meetings taking place at the national meetings and regional meetings so that they could report on activities related to the regional meeting
- 6) Report on 2004 meeting
 - a) Rob expects more than 175 people to attend
 - b) Joe Beradino will be the Friday luncheon speaker
- 7) Report on 2005 meeting
 - a) Hotel has been finalized – Tarrytown Hilton
 - b) Room rate - \$109
 - c) Three door prizes will be given
- 8) After determining that there was no other business, a motion was made to adjourn the meeting (M. Collins/ and S. Jarett). The motion passed and the meeting was adjourned at 6:06 pm.

Respectfully submitted,

Patricia M. Poli