**ABO Executive Committee Meeting Minutes**

**2013 ABO Conference**

**Westgate Hotel – San Diego, CA**

**Friday, October 4**

**10:00-11:30 am**

1. Meeting called to order and introductions began at 10:02 am. Members in attendance:

Vicky Arnold

Wendy Bailey

Anna Cianci

Annie Farrell

Jackie Hammersley

Frank Hodge

Jordan Lowe

Jesse Robertson

Kim Sawers

Donna Bobek Schmitt

Axel Shulz

Lisa Victoravich

1. Wendy Bailey provided a summary of the doctoral consortium in progress.
* Registration was initially slow, but increased significantly after Ph.D. program coordinators at many schools were contacted.
* The section provided 15 free hotel rooms for Thursday and Friday nights.
* Fifty students were accepted into the program; none were turned away. Of those, 43 attended, and there were also three new faculty.
1. Approval of minutes from Executive Committee meeting at AAA Annual Meeting in Anaheim, CA on August 5, 2013.
	* Note spelling correction in names of attendees: George ~~Trakumic~~ Tsakumis
	* Motion to approve: Kim Sawers.
	* Seconded: Frank Hodge.
	* Passed unanimously.
2. Reports
	1. Treasurer’s report (Annie Farrell)
* Treasurer’s report distributed before meeting.
* Highlights of year-over-year cash flow statements include:
	+ Journal inflows and outflows – declining membership and cost reductions at many schools.
	+ Mid-year meeting inflows and outflows – higher attendance plus more expensive venue.
	+ Deposits – deduction that was questioned has been reversed.
* Discussion about how to approach AAA about getting more transparency in both conference costs/planning and variances in financial reports.
	+ Suggested that (a) topics get added to phone call of section presidents; (b) topics get on Council agenda; (c) consider a letter to AAA from several section presidents describing needs.
	1. BRIA - (Vicky Arnold)
* Reviewed summary of submissions that had been distributed before meeting. Highlights include:
	+ Number of new submissions is consistent with prior years.
	+ Fairly wide variety of submissions, but accepted papers are still largely experimental.
	+ A fair number of ethics papers have been submitted, which is somewhat surprising.
	+ Number of new submissions in financial accounting has increased significantly.
	+ Several AEs have very heavy workloads.
	1. 2013 ABO Research Conference update (Lisa Victoravich)
* Seventy manuscripts were submitted for 45 slots, so 25 manuscripts were rejected.
* On-line system has only “accept” or “reject” recommendation; should request that this be changed to “accept”, “probably accept”, “probably reject”, and “reject” to help coordinator sort and rank reviews.
* Attendance of 147, which includes any Ph.D. students who officially registered for the conference.
* Very short of volunteers – needed to find an additional 22 reviewers, 14 discussants, and eight moderators short.
* Ideas for increasing volunteers:
	+ Send a separate request for volunteers, rather than including at the end of the meeting announcement e-mail.
	+ Ask authors to suggest who to review or discuss paper.
	+ Any kind of recognition or award for volunteering, such as a discussant breakfast or award for good reviewers?
	1. 2014 ABO Research Conference update (Anna Cianci)
* Meeting is supposed to be at Sheraton Society Hill in Philadelphia but contract hasn’t been officially signed yet.
* George Tsakumis is coordinating the meeting.
	1. ABO Bylaws Ballot Results (Kim Sawers)
* Passed with 70 yes and 1 no votes.
	1. Briefing from AAA Council Representative (Anna Cianci on behalf of Steve Kaplan)
* No update since August meeting.
* Council meeting coming up in November, but agenda has not been set.
* Steve requested any issues for the agenda.
	+ Add request for more transparency from AAA for both conference costs/planning and variances in financial reports.
	1. Region representatives (Anna Cianci on behalf of representatives not present)
* Of the region reps, only Ohio (2-3 papers) and Western (3) received any papers to review for the regional conferences. Southwest has had three submissions to date but the deadline is next week.
* Mid-Atlantic had six behavioral papers presented at the conference but reviews did not go through ABO region rep.
1. New Business
	1. Financial Initiatives
		1. Asking Deloitte and/or another sponsor for more support
* Frank: Need to sell them on the benefits of the Ph.D. consortium (e.g., we are introducing Ph.D. students to the community that produces the students they hire); avoid phrasing it in terms of the need to defray increasing costs
* Kim: Suggest that request is included as part of the “thank you” sent to Deloitte after this year’s meeting.
	+ 1. Increasing ABO Registration Fee
* All agreed to increase conference fee from $205 this year to $225 next year, and to consider a similar small incremental change for the 2015 conference.
	1. Growing ABO Conference
		1. Thoughts?
		2. Membership survey
* Discussion that location is fairly important in terms of how easy it is to get to; whether it’s an interesting city; whether participants can walk to restaurants, etc. in evenings
	1. Issues for AAA Council Rep. (Steve Kaplan) for November Council Meeting?
* See notes above.
	1. Suggestions for increasing and expanding reviewer/discussant volunteers?
* See notes above.
	1. Maintaining updated website
* Current process is that Mike Meyer sends information to Anna, who then sends information to David Boynton at AAA.
* Mike should be proactive in asking members for information to post to web site – working papers series, conference notices, calls for papers, bylaws, etc.
* Pictures of where upcoming section and annual meetings will be must be updated immediately after a meeting ends so visitors perceive that the whole web site is updated
	1. Role for ABO in Miami Recruiting Conference? (Frank Hodge)
* Frank described conference; should section have any role there now that it is sponsored by AAA?
* Need to investigate how many behavioral students attend and their experiences there before doing anything more
	1. Developing an operating manual
* Other sections’ manuals are available on web site (e.g., Management Accounting)
* Would be helpful if it’s very specific about what needs to be done and when, but it will need to be updated by each person during/after their terms; otherwise, not useful
	1. Other business
	+ Suggested locations for 2015 meeting: Chicago, St. Louis, Phoenix/Scottsdale

Meeting adjourned at 11:50 a.m.