

# Operations



## Policies and Procedures

**Title:** Legal Authority-Contractual Obligations

**Code:** FIN 1.4

**Team:** Finance

**Effective Date:** 07/11/2013

**Approved By:** Board of Directors

**Revision Date:** 09/25/2020

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**Policy:** This policy addresses who has the legal authority to enter the American Accounting Association (AAA) in contractual obligations.

**Purpose:** To ensure that all contractual obligations are to be signed by the AAA Chief Executive Officer.

**Scope:** All AAA Professional Staff and AAA Members

### Procedure:

Legally, there is one corporate entity, the American Accounting Association, which encompasses all of the Sections, Regions, Committees, etc. Accordingly, all contractual obligations are to be signed by the AAA Chief Executive Officer:

American Accounting Association  
9009 Town Center Parkway  
Lakewood Ranch, FL 34202  
Voice (941) 921-7747  
Fax (941) 923-4093

### Revision History:

Revision #	Date	Description of Changes	Requested By:
1	09/25/2020	Updating for AAA Staff changes	Finance