



## **Accounting Information Systems Section Bylaws (As Revised May 30, 2018)**

For more information about the Accounting Information Systems Section, including current Officers and Operations Manual, please visit [Accounting Information Systems Section](#) web page.

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**I. Name of Organization.** The name of this organization is the Accounting Information Systems (AIS) Section of the American Accounting Association.

**II. The Purposes and Objectives of the Section Are** to create and disseminate knowledge of accounting information systems and all aspects of information systems as they relate to accounting by promoting excellence in research, teaching, and practice. The Section encourages and supports new scholars and educators in the field.

**III. Membership.** All persons who pay the annual dues levied by this Section, subject to the rules of the American Accounting Association, can be members of the Section. There will be two (2) classes of membership: (1) Regular Members and (2) Student Members.

**Regular members** of the Section are eligible to vote, hold office, and participate fully in all activities of the Section.

**Student members**, during the period of matriculation in a post-secondary program, will be eligible for student membership in the Section. Student members of the Section may not vote in matters coming before the Section, may not serve on Section committees, nor hold a Section office.

**IV. Dues.** Dues will be determined by the AIS Section Executive Committee and will be recommended to the AIS Section membership for its approval. Dues categories will be structured to reflect the Section strategy and to increase participation of classes of individuals facing varying economic conditions.

**V. The Executive Committee.** The Executive Committee of the AIS Section will consist of the following elected officers: President, Vice President-Academic (President-Elect), Past President, Secretary and Treasurer. Appointed officers will consist of: Council Representative, Historian, Webmaster, Midyear Conference Chair and Editor of the Section journal. They are responsible for directing the affairs of the Section and formulating the plans, policies, rules, and procedures they consider necessary to achieve the Section mission.

## **VI. Duties of the Executive Committee**

**President.** The President serves a one (1) year term. The President is responsible for administering the affairs of the Section. The President will act as Chair of the Executive Committee and will preside at all meetings of the Section. Except for committee members previously appointed to terms that have not yet expired, the President has the authority to appoint members to committees and task forces, and, at his/her discretion, to remove members of committees and task forces.

**Vice President-Academic (President-Elect).** The Vice President-Academic is elected for a one (1) year term. The duty of the Vice President-Academic is to assist the President in administering the affairs of the Section.

**Past President.** The Past President serves on the AIS Section Nominations Committee. He/she will assist the President and Vice President-Academic in their efforts to implement the Section strategy. The Past President will serve in that office for one (1) year.

**Secretary.** The Secretary is elected for a one (1) year term and is eligible for reelection for two (2) additional one (1) year terms. The duties of the Secretary are to supervise the keeping of records of Section meetings, policies, and procedures.

**Treasurer.** The Treasurer is elected for a one (1) year term and is eligible for reelection for two (2) additional one (1) year terms. The duties of the Treasurer are to work with AAA professional staff relative to collection and disbursement of Section funds. The Treasurer will report to the Section members at its business meeting on the financial affairs of the Section and will provide that information for dissemination to the Section members.

**Council Representative.** The Council Representative serves a three (3) year term and is eligible for one (1) additional three (3) year term. The duty of the Council Representative is to report in a timely manner all relevant Council meeting information to the Section Executive Committee.

**Historian.** The Historian serves a one (1) year term, renewable each year. The Historian is an ex-officio, non-voting member of the Executive Committee. The duties of the Historian are to maintain an up-to-date history of Section activities. The Historian also provides historical perspective at Executive Committee and Section business meetings and aids in providing continuity to the Section.

**Webmaster.** The Webmaster serves a one (1) year term, renewable each year. The Webmaster is an ex officio, non-voting member of the Executive Committee. The duty of the Webmaster is to ensure that the Section website is current.

**Midyear Conference Chair.** The Midyear Conference Chair serves a one (1) year term and is an ex officio, non-voting member of the Executive Committee.

**Filling of Vacancies.** In the event that a member of the Executive Committee, other than the President, is unable to serve the full term, the duties will be assigned to another person selected by the Executive Committee. When the President cannot serve, the duties will be assumed by the most recent Past President who is willing to serve. In the event the Vice President–Academic is unable to assume the role, the AIS Section Nominations Committee will nominate another candidate who will be affirmed by a vote of the membership.

## **VII. Standing Committees.**

**Research and Publications Committee.** The Research and Publications Committee will recommend changes in policy issues associated with all Section publications and recommend candidates for editors of Section publications. The Research and Publications Committee will consist of five members.

- Two (2) voting members elected for two (2) year terms by a vote of the membership
- Two (2) voting members appointed for two (2) year terms by the Section President
- Editor of *Journal of Information Systems* will serve as an ex-officio, nonvoting member.

**Nominations Committee.** The Nominations Committee duties include soliciting candidates from the membership for open offices and preparing a slate of at least one (1) candidate for each of the open offices. It will consist of one (1) or more Past Presidents (the most senior of whom will chair the committee) and at least two (2) other elected persons. Members of the AIS Nominations Committee are not eligible for nomination to any AIS Section office while serving on the committee.

**VIII. Nomination and Elections Procedures.** The slate will be posted 30 days in advance of the election and will include at least one (1) name for each position. Additional nominations may be made by a petition signed by 20 Regular members of the AIS Section submitted to the President 15 days prior to the beginning of the election. Persons so nominated must previously have agreed to serve if elected. The membership of the Section will be notified prior to the election of the nominations made by petition. All elections will be conducted by mail, facsimile, or electronic vote. Only Regular members of the AIS Section are eligible to vote.

**IX. Publications.** The Section may publish newsletters, proceedings, working papers, monographs, journals, teaching aids, and other materials consistent with the purposes and objectives of the Section.

**X. Amendment.** Amendments to the bylaws of the AIS Section may be proposed by the Bylaws Review Committee, Executive Committee, or by a petition signed by 20 Regular AIS Section members submitted to the Executive Committee 45 days prior to the start of voting. Notice of amendments to the bylaws of the AIS Section to be presented for vote will be given to the members 30 days prior to the vote. Only Regular members of the AIS Section are eligible to vote. The bylaws of the AIS Section may be amended by the affirmative vote of two-thirds of the Regular members who return ballots by mail, facsimile, or electronic vote.